Town of Mukwonago
Town Board Meeting Minutes
Wednesday, February 15, 2012 – 6:30 p.m.

Chairman Dubey called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Chairman Dubey announced that the meeting has been noticed.

Present: Chairman Dubey; Supervisors Boucher, Lawn, Stefanowski and Topczewski. Also present: K. Karalewitz, Administrator/Clerk-Treasurer; J. Macy, Attorney; S. Johnson, Building Inspector; T. Czarnecki, Police Chief; R. Peterson, DPW Supervisor.

ANNOUNCEMENT OF CLOSED SESSION
Chairman Dubey announced there may be a closed session pursuant to Wis. Stats. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved pertaining to Stone Brook Hollow letter of credit.

COMMENTS FROM THE PUBLIC
The following people spoke:
Kay Clabault – spoke against the Town spending taxpayer dollars on Country Bliss drainage issue
Pat Crotty – asked the board to consider a utility district for repair of roads as the whole town should pay the costs of all the roads
Tim Gimler – spoke against utility district for just Country Bliss residents. The water on his property goes to an entire different basin. Stated he was dissatisfied at the Town Electors meeting and not being able to make a motion at the end of the meeting.

MINUTES
Motion by Supervisor Topczewski, second by Supervisor Stefanowski to approve the minutes of January 18, 2012. All ayes; motion carried.

Motion by Supervisor Topczewski, second by Supervisor Lawn to approve the minutes of special meeting of February 1, 2012. All ayes; motion carried.

NEW ITEMS
PURCHASE OF UPGRADE TO ROADSIDE MOWER
Motion by Supervisor Topczewski, second by Supervisor Lawn to approve the purchase of upgrade to roadside mower equipment in an amount not to exceed $11,000 with funds to come from capital outlay account. All ayes; motion carried.

PROPOSED SALE OF 1970 INTERNATIONAL PICK UP TRUCK
DPW Supervisor Rick Peterson to get market value and method of selling and come back to the board with information.

PART-TIME EMPLOYMENT
Discussion was held regarding DPW Foreman taking part time employment. Town Board stated they have no problem as long as it does not interfere with his full-time employment at the Town of Mukwonago.

LEASE WITH ARNOLD'S ENVIRONMENTAL
Motion by Supervisor Lawn, second by Supervisor Stefanowski to approve the lease with Arnold's Environmental for rental of portable restroom units. Director of Parks and Recreation to verify statements of "no winter service fee" and make sure there is no problem with the billing cycle. All ayes; motion carried.

RENEWAL OF PROPERTY INSURANCE
Motion by Supervisor Lawn, second by Supervisor Stefanowski to approve renewal of property insurance with Local Government Property Insurance Fund in the amount of $2,773 for the period of 2/12/12 – 2/12/13. All ayes; motion carried.

COMMITTEES/REPORTS
CHAIRMAN'S REPORT
Chairman Dubey discussed the following:

1. Discussion regarding Country Bliss Drainage Project timeline as follows –
    a. Any money spent after January 31, 2012 shall be charged to the Utility District
    b. Instruct Attorney to draft document creating Utility District
    c. Timeline for Public Hearing to be April 23, 2012
    d. Soil Borings to be done at same time as creation of Utility District. RFP advertising for Engineering to be done by May 11, 2012
    e. Three months for design
    f. Permit approvals from DNR and County, 3 months
    g. Installation – no more than 3 months
    h. Construction in November 2012 and finish in February of 2013

Motion by Supervisor Topczewski, second by Supervisor Lawn to instruct Administrator to draft Resolution advising the County the Town will fund all costs by Utility District and a timeline will be as set above. All ayes; motion carried.

Motion by Supervisor Lawn, second by Supervisor Stefanowski to authorize spending money for soil testing in an amount not to exceed $5,000 with money to come from general fund. All ayes; motion carried.

Public Hearing set for April 23 with notice to be published April 4 and April 11.

BUILDING INSPECTOR

a. J.R.'s Resort – W303S10490 Sandy Beach Road, Property Maintenance
   Building Inspector owners have filed for Chapter 30 DNR permit and he has one month to give the building inspector update on permits from DNR.

b. Bank of America, Municipal Violation at S97W33125 Whispering Oaks Lane, Tax Key No. 1992016
Building Inspector to send 30 day notice.

PUBLIC WORKS
Rick Peterson, Public Works Supervisor submitted a report to the Board.

PARKS AND RECREATION DEPARTMENT
Toby Monogue, Parks and Recreation Director submitted a report to the Board.

FINANCE
Motion by Supervisor Lawn, second by Supervisor Topczewski to approve the monthly bills. All ayes; motion carried.

MINUTES
There was no discussion regarding minutes from Village of Mukwonago or Village of North Prairie.

CLOSED SESSION
7:35 p.m. - Motion by Supervisor Lawn, second by Supervisor Topczewski to convene into closed session pursuant to Wis. Stats. 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved pertaining to Stone Brook Hollow letter of credit. All ayes; motion carried.

The Board reconvened into open session for the purpose and/or possible action on any items discussed in closed session.

STONE BROOK HOLLOW LETTER OF CREDIT
Motion by Supervisor Topczewski, second by Supervisor Lawn to authorize the Town Administrator to submit letter to bank to call letter of credit for Stone Brook Hollow. All ayes; motion carried.

ADJOURNMENT
Motion by Supervisor Boucher, second by Supervisor Topczewski to adjourn at 8:12 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 3-21-12