TOWN OF MUKWONAGO
TOWN BOARD MINUTES
WEDNESDAY, APRIL 16, 2014 – 6:30 P.M.

Chairman Dubey called the meeting to order at 6:34 p.m. and the Pledge of Allegiance was recited and the Chairman stated the meeting was noticed.

PRESENT: Chairman Dubey; Supervisors Hintz, Nicoson, Stefanowski and Topczewski. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney; Tim Schwecke, Town Planner; Tom Czarnecki, Police Chief; Toby Monogue, Parks and Recreation Director; Rick Peterson, Public Works Supervisor; Jeff Stien, Fire Chief; Scott Johnson, Building Inspector.

PUBLIC COMMENTS
Chairman Dubey asked if anyone would like to address the board. The following people spoke:

- David Koch, S88W32060 McCarthy Dr – spoke regarding zoning change on Swan Farm. Questioned zoning change from agricultural to residential and wondered how that occurred.
- Teresa Koch, S88W32060 McCarthy Dr – spoke regarding Swan property. Stated she had not received notice regarding any development on the hill located behind her home. Does not want her property disturbed.
- Mary Jo Loomans, W327S8068 South Oak Tree Dr – spoke regarding lack of upkeep of property located at W328S8082 South Oak Tree Drive. There are missing windows, damaged garage door. Presented pictures to the board.
- Mike Kebbekus, S88W32140 McCarthy Dr – spoke regarding building on the hill. Concerned of environmental impact, also questioned the gas line that runs through the back of the property.
- Robert Lawn, S88W32000 McCarthy Dr – spoke regarding Swan Property. Questioned the rezoning to A-1 without notification to property owners. Stated the following concerns:
    - No notification for rezone
    - No notification on CSM regarding Chapter 34
    - WE Energies gas line on property
    - Drainage issue through outlot and through property infield
    - No septic addressed
    - Impervious surfaces
    - Collapse of hill on lot #1 due to building
    - Major concern of liability of damages
    - Mirroring Country Bliss issue
    - Requesting return to Plan Commission for correction on CSM and certified letters to go to property owners
    - Spoke regarding email to Clerk on CSM checklist
    - Read letter from Jennifer McCloud, President of Woodmont Subdivision regarding division of lots 1 and 2 on Swan Property.
- Mary Jo Loomans, W327S8068 South Oak Tree Dr, asked that the board impose fines regarding property located at W328S8082 South Oak Tree Drive.

MINUTES
Supervisor Nicoson asked that he following corrections be made to the March 19 minutes:
Page 3 under Operators License for David Ash add "to address questions" after the word "appear".

Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the minutes of March 19, 2014 as corrected. All ayes; motion carried.

REVIEW OF MEMORANDUM FROM TOWN ADMINISTRATOR REGARDING DON SWAN FARMS, LLC PROPERTY, TAX KEY NO. MUKT1940.998
Attorney Macy stated that based on the threat of litigation from the letter Mr. Lawn read from Jennifer McCloud that he would recommend that board members say very little as anything said could be used against the Town. There was no discussion.

NEW BUSINESS
APPOINTMENTS BY CHAIRMAN DUBEY
Chairman Dubey stated that one correction to the list before approving is move Supervisor Stefanowski from Finance/Personnel Committee to Public Works Committee and move Supervisor Nicoson from Public Works Committee to Finance/Personnel Committee.

POLICE COMMISSION
Motion by Supervisor Stefanowski second by Supervisor Hintz to approve the appointment of Michael Zens to the Police Commission. All ayes; motion carried.

FIRE COMMISSION
Motion by Supervisor Stefanowski, second by Supervisor Nicoson to approve the appointment of Richard Pearson to the Fire Commission. All ayes; motion carried.

PLAN COMMISSION
Motion by Supervisor Nicoson, second by Supervisor Hintz to approve the appointments of Rob Schuett, Kay Clabault, Barb Holtz and Dave Dubey to the Plan Commission. All ayes; motion carried.

FOX RIVER COMMISSION
Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the appointment of Barb Holtz to the Fox River Commission. All ayes; motion carried.

BOARD OF ADJUSTMENT
Motion by Supervisor Topczewski, second by Supervisor Hintz to approve Duane Thorton to the Board of Adjustment and Larry Nicoson and Dave Dubey as alternates to the Board of Adjustment. Supervisor Nicoson abstained. The rest, four (4) in all voted "aye". The motion carried.

PHANTOM LAKE MANAGEMENT DISTRICT
Motion by Supervisor Nicoson, second by Supervisor Stefanowski to approve Dave Dubey to the Phantom Lake Management District. All ayes; motion carried.

SPRING BROOK MANAGEMENT DISTRICT
Motion by Supervisor Nicoson, second by Supervisor Stefanowski to approve Peter Topczewski to the Spring Brook Management District. All ayes; motion carried.

JOINT COURT
Motion by Supervisor Nicoson, second by Supervisor Topczewski to appoint Tom Stefanowski as the Joint Court Representative. All ayes; motion carried.

COMMITTEE APPOINTMENTS
Motion by Supervisor Nicoson, second by Supervisor Stefanowski to approve the Town Chairman's appointments as stated in his letter to the Town Board dated April 16, 2014, with the change of Supervisor Nicoson placed on Finance/Personnel Committee in place of Supervisor Stefanowski and Supervisor Stefanowski placed on Public Works Committee in place of Supervisor Nicoson. All ayes; motion carried.

BUILDING INSPECTOR
ESTABLISHMENT OF ACCESSORY DWELLING UNIT IN VIOLATION OF TOWN'S ZONING CODE, W330S7050 CTH E; MUKT1896.996
Scott Johnson, Building Inspector stated the property should be in compliance next week. This item to remain on the agenda for next month's meeting.

MUNICIPAL CODE VIOLATION FOR PROPERTY LOCATED AT W328S8082 SOUTH OAK TREE DR; MUKT1938.070
Scott Johnson, Building Inspector stated a 15 day notice has been sent out. Building Inspector also to verify a permit was issued for the pool that is on this property. Motion by Supervisor Stefanowski, second by Supervisor Hintz to authorize the building inspector to direct the police department to issue citations if the property is not in compliance and verify property owner. All ayes; motion carried.

FINANCE/PERSONNEL
MONTHLY BILLS
Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the bills. Chairman Dubey stated that the electrical and heat bills should be split out. All ayes; motion carried.

PLAN COMMISSION
LAND DIVISION REGULATIONS – CHAPTER 34 OF MUNICIPAL CODE
Motion by Supervisor Nicoson, second by Supervisor Stefanowski to approve the Chapter 34 Land Division Regulations Ordinance as submitted by planner. All ayes; motion carried.

PROTECTIVE SERVICES
DISCUSSION OF POSSIBLE STUDY OF INTERNAL EVALUATION ON FUTURE IMPLEMENTATION OF JOINT FIRE DEPARTMENT AND POSSIBLE CONTRACTURAL AGREEMENT BETWEEN THE VILLAGE AND THE TOWN
Chief Stien gave an overview of the discussion that took place at Protective Services Committee. He stated it is still in the preliminary stages and he is currently gathering information from area departments.

REQUEST THE USE OF $2,000 FROM $3,500 CN BILLING MONIES FOR CLASS A UNIFORM PURCHASE
No action taken.

BILLING OF CN FOR SPILL ON 1-17-14 FOR $3,500
No action taken.

SALE OF OLD CPR MANIKINS AND USE OF REVENUE TOWARD CLASS A UNIFORMS
No action taken.

REPLACEMENT OF CAR 1
No action taken.

PUBLIC WORKS REPORT
There were no comments.

PARKS AND RECREATION REPORT
There were no comments

Supervisor Stefanowski made statement that a letter from John's Disposal was sent out to residents on Lookout Lane and Hartwig Dr. regarding new schedule.

ADJOURNMENT
Motion by Supervisor Stefanowski, second by Supervisor Nicoson to adjourn at 7:52 p.m. All ayes; motion carried.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 5-21-14