Town of Mukwonago
Town Board Minutes
Wednesday, June 17, 2015

Chairman Stefanowski called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited. Chairman Stefanowski asked for a moment of silence in memory of Fred Leppin, former board member who passed away.

Chairman Stefanowski stated the meeting was properly noticed.

ROLL CALL: Present: Chairman Stefanowski; Supervisors Boucher, Nicoson, Topczewski and Wrasman. Kathy Karalewitz, Administrator/Clerk-Treasurer; John Macy, Town Attorney; Sean Sullivan, Town Engineer; Gail Obradovich, Deputy Clerk-Treasurer; Toby Monogue; Parks and Recreation Director; Rick Peterson, Public Works Supervisor; Scott Johnson, Building Inspector.

ANNOUNCEMENT OF CLOSED SESSION
Chairman Stefanowski stated that the board may convene into closed session pursuant to Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and/or 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved; regarding the Mukwonago Fire Department; and Pheasant Fields Subdivision.

PUBLIC COMMENTS
Chairman Stefanowski asked if anyone wished to address the board. No one spoke.

MINUTES
MAY 20, 2015 – Supervisor Nicoson stated on page 2 under Public Works Department the "storm gate" should be "storm grate". Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the minutes of May 20, 2015 with the correction as stated. All ayes; motion carried.

APRIL 30, 2015 – Motion by Supervisor Nicoson, second by Supervisor Wrasman to approve the minutes of April 30, 2015 special meeting. All ayes; motion carried.

RENEWAL OF ALCOHOL BEVERAGE LICENSE APPLICATION – "CLASS B" LICENSE
Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the Renewal Alcohol Beverage "Class B" License for Todd & Kathy Pieper d/b/a Pieper Porch Winery, subject to inspections by Police, Fire and Building Inspector, for the period of one year, July 1, 2015 through June 30, 2016. All ayes; motion carried.

RENEWAL OF ALCOHOL BEVERAGE LICENSE APPLICATION – Class B Combination Regular Retail License
Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the Renewal Alcohol Beverage License – Class B Combination Regular Retail License for Dawn K. Hughes, d/b/a Trolley Pub for subject to inspections by Police, Fire and Building Inspector, for the period of one year, July 1, 2015 through June 30, 2016. All ayes; motion carried.

OPERATOR LICENSES
Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the Operator Licenses as listed on the agenda. All ayes; motion carried.

AUTHORIZE TOWN ADMINISTRATOR TO DEPOSIT $100 CHECK RECEIVED AS A MEMORIAL DONATION FOR FRED LEPPIN AS WELL AS ANY OTHER CHECKS RECEIVED
Motion by Supervisor Nicoson, second by Supervisor Topczewski to authorize the Town Administrator to deposit monies received as a memorial donation for Fred Leppin into the general government account.

Motion by Supervisor Nicoson, second by Supervisor Topczewski to suspend Robert's Rules to allow public to speak. There were no objections.

Toby Monogue, Parks and Recreation Director stated he has a donation account for parks if that is where the board wanted the monies to go.

No one else wished to speak. All ayes; motion carried.

RESOLUTION AMENDING THE 2015 BUDGET FOR ROAD, REPAIR/MAINTENANCE
Motion by Supervisor Topczewski, second by Supervisor Boucher to approve the Resolution Amending the 2015 Budget by increasing the public works budget by $78,512 and decreasing the general fund by $78,512 and authorize the public works supervisor to use the money for road repair maintenance. Supervisor Nicoson voted "no". The rest voted "aye". The motion carried.

PUBLIC WORKS REPORT
Rick Peterson, Public Works Supervisor gave an update on the road work and would like to put together a group to have a bus tour of the town to see the conditions of roads.

UPDATE FROM BUILDING INSPECTOR
Scott Johnson, Building Inspector gave an update on the razing of the home on Genevieve Drive. He stated they cannot start razing until June 22. Supervisor Topczewski stated if there is nothing done within 30 days, we need to revisit the issue.

FINANCE/PERSONNEL COMMITTEE
UPDATE ON TOWN WEBSITE
Supervisor Wrasman gave an update on the progress of updating the town website and it is coming along as staff continues to work on it.

POLICY REGARDING EARNING OF COMP TIME FOR FULL TIME EMPLOYEES
Supervisor Wrasman gave an update. Motion by Supervisor Nicoson, second by Supervisor Topczewski to have the labor attorney review the policy and bring it back to the board with counsel's recommendations. All ayes; motion carried.

Motion by Supervisor Nicoson, second by Supervisor Topczewski to allow public to speak. There was no objection.

James Lueck, S67W29128 S. Ridge Pass, had question regarding the comp time.

Motion by Supervisor Nicoson, second by Supervisor Boucher to un-suspend the rules. There was no objection.

2016 ROAD PROJECT AND FUNDING
Supervisor Wrasman gave an update on what the committee will be looking at for road projects and the funding for the project.

REVIEW OF EXPENDITURES/REVENUES
There was no comment.

MONTHLY BILLS
Motion by Supervisor Nicoson, second by Supervisor Topczewski to approve the monthly bills. All ayes; motion carried.

PARKS AND RECREATION REPORT
Toby Monogue, Parks and Recreation Director gave an update on the Joint Recreation Agreement between the Town and Village of Mukwonago. This will be discussed at an upcoming Recreation/Health Committee and will be on the next agenda for update.

PROTECTIVE SERVICES
AGREEMENT TO PROVIDE PARAMEDIC INTERCEPT SERVICES BETWEEN VILLAGE AND TOWN OF MUKWONAGO AND THE VILLAGE OF WATERFORD
Supervisor Topczewski stated this item was held in committee.

MINUTES FROM VILLAGE OF MUKWONAGO AND VILLAGE OF NORTH PRAIRIE
There were no comments.

CLOSED SESSION – 7:36 P.M.
Motion by Supervisor Nicoson, second by Supervisor Topczewski to convene into closed session pursuant to Wis. Stats. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and/or 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which is or is likely to become involved; regarding the Mukwonago Fire Department; and Pheasant Fields Subdivision. All ayes; motion carried by roll call vote.

ADJOURNMENT
The Board adjourned in closed session.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: July 15, 2015