

TOWN OF MUKWONAGO
TOWN BOARD MEETING MINUTES
WEDNESDAY, DECEMBER 20, 2023

Chairman Topczewski called the meeting to order at 6:30 p.m., the Pledge of Allegiance was recited and the Chairman stated the meeting was noticed.

ROLL CALL

Chairman Topczewski, Supervisors Boucher, Wrasman and Yerke were present. Supervisor Clabault was absent. Also present: Kathy Karalewitz, Administrator/Clerk-Treasurer; Attorney John Macy.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Motion by Supervisor Yerke, second by Supervisor Boucher to approve the Town Board meeting minutes of October 25, 2023. All ayes.

Supervisor Boucher stated on the second page under "Creation of Assistant Police Chief Position" the last part of the sentence "contingent on approval by the police commission" should be deleted. Motion by Supervisor Yerke, second by Supervisor Boucher to approve the Town Board meeting minutes of November 16, 2023 as amended. All ayes.

PROPERTY INSURANCE COVERAGE FOR 2024

Motion by Supervisor Boucher, second by Chairman Topczewski to approve the 2024 property insurance coverage with EMC Insurance. All ayes.

PAY REQUEST 3 FOR GLOBE CONTRACTORS INC.

Motion by Supervisor Boucher, second by Chairman Topczewski to approve Pay Request #3 for Globe Contractors Ins. for the Country Bliss Pipeline Project. All ayes.

CHANGE ORDER #3 FROM GLOBE CONTRACTORS INC.

Motion by Supervisor Boucher, second by Supervisor Yerke to approve Change Order #3 from Globe Contractors Inc. regarding Country Bliss Pipeline Project. All ayes.

ACCESS CARD POLICY FOR TOWN OF MUKWONAGO TOWN HALL, POLICE DEPT AND FIRE DEPARTMENT

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve the Access Card Policy for Town of Mukwonago Town Hall, Police Department and Fire Department. All ayes.

RESOLUTION REVISING THE FEE SCHEDULE FOR THE TOWN OF MUKWONAGO

Motion by Supervisor Boucher, second by Supervisor Wrasman to approve the Resolution Revising the Fee Schedule for the Town of Mukwonago. All ayes.

OPERATOR/BARTENDER LICENSE FOR JACQUELINE KOPPEN

Jacqueline Koppen was not present. The Chairman asked that this matter be held over to next month and staff to inform applicant that if she fails to appear, this license will be denied.

ELECTION WORKERS FOR THE PERIOD OF JANUARY 1, 2024 – DECEMBER 31, 2025

Motion by Supervisor Wrasman, second by Chairman Topczewski to approve the Election Workers on the list as provided for the period of January 1, 2024 – December 31, 2025. All ayes.

RESOLUTION MODIFYING AMBULANCE FEES

Motion by Supervisor Wrasman, second by Supervisor Boucher to approve the Resolution Modifying Ambulance Fees for 2024. All ayes.

MONTHLY BILLS

Motion by Supervisor Wrasman, second by Chairman Topczewski to pay the monthly bills. All ayes.

ADJOURNMENT

Motion by Supervisor Boucher, second by Supervisor Wrasman to adjourn at 7:00 p.m. All ayes.

Respectfully submitted,

Kathy Karalewitz
Administrator/Clerk-Treasurer

Approved: 1-17-24